



Albany Unified School District

Albany Unified School District
Measure E
Bond Oversight Committee
Albany High School, Room M-4
1021 Monroe Street
Albany, CA 94706

MINUTES OF:

Regular Meeting of August 25, 2011.

MEETING CALLED TO ORDER:

The meeting was called to order at 5:00 P.M.

MEMBERS PRESENT:

Alan Riffer, Bob Jacobs, Chris Donahue, David Clahan, Anni Tilt, Greg Lunkes,

OTHERS PRESENT:

Marla Stephenson, Allan Garde, Dave Burke, Amanda Garcia, A.H.S Student, A.H.S Teacher Representative

PUBLIC COMMENT PERIOD: No public comment was received.

OLD BUSINESS:

Approval of Minutes:

Member Riffer motioned to approve the April 28, 2011 meeting minutes, seconded by Member Lunkes. All voted aye and the motion was approved.

NEW BUSINESS:

Comments by Committee Members – None.

Budget Update –

Allan Garde provided the budget update. The budgets have been updated and include all invoices paid through June 30, 2011. There has been approximately \$1,778,000 expensed for this second quarter, with about 90% being attributable to McCrary Construction, the pool contractor. Roughly \$4.5 million has been expensed through June 30, 2011 and there is \$737,000 left in contingency. Member Riffer has reviewed a sampling of the invoices for the prior quarter and everything appears to be in order.

Construction Schedule Update –

David Burke provided a construction update and demonstrated the functionality of the modular classrooms and lighting. David indicated the teachers at the high school had full use of the modular classrooms on the first day of school. David indicated that, due to the push to complete the modular classrooms for the first day of school, items on the pool schedule were pushed back. David indicated that the contractor's schedule showed substantial completion of the aquatics facility on November 3, 2011.



Superintendent Stephenson indicated that liquidated damages could be assessed if the contractor does not meet the schedule. The COC discussed what supplies could be purchased with the bonds. It was indicated that old supplies were being kept in a storage container at Ocean View Elementary. Superintendent Stephenson asked Aquatics Director, Amanda Garcia to visit the storage container and determine which items were reusable and to then create a start-up supplies list for the facility.

The COC was informed that the Pool Committee approved the pictures and banners.

The meeting was adjourned at approximately 5:25 p.m., many members stayed for a tour of the facility.

NEXT MEETING: The next meeting will be on October 20, 2011 at 5:00pm.

ADJOURNMENT:

*Member Clanahan moved to adjourn, seconded by Member Riffer.
Meeting was adjourned at approximately 5:25 p.m.*

DATE OF APPROVAL: October 20, 2011